

CYPRESS GROUP CONSCIENCE MINUTES  
12/7/15

Opened @ 7:47 with Serenity Prayer

- 1) Minutes from prior meeting read and approved
- 2) Treasurer – all bills invoices paid through 12/1 – donations made per last group conscience. Monthly average deposit \$4300 average expenses \$4200 – approved and accepted.
- 3) GSR – Martin reports pleased at last meeting for the \$500 donation. They were very thankful. Big deal PI & PCC 2<sup>nd</sup> Monday 7pm @ Duncan Road is the meeting. Looking for involvement. They will be asking at some point if we want to suggest places to carry alcoholics anonymous information. Eric questioned what PI & PCC does. Explanation as to generic information. Report approved

OLD BUSINESS –

- 1) Lease – Met with landlord in October. Set everything in motion to sign new lease with the increase being \$10 per space per month for the 1<sup>st</sup> year & another \$10 the 2<sup>nd</sup> year per space per month. Mark M & Brian H agreed to step up and sign lease. He still will not sign a lease with the business, must have at least one guarantor. Met with leasing agent last Friday. Lease is signed as of Friday. 2016 stays the same. Increase is only for 2<sup>nd</sup> year. Landlord still maintains responsibility for HVAC.

NEW BUSINESS

- 1) 3.07 sign – Eric open carry has passed and will be effective Jan 1<sup>st</sup>. Without posting sign anyone can walk in. Doesn't know if anyone would be ok or not. Just wanted to see if anyone was concerned. Discussion regarding necessities etc. Legally as long as the group decides to be a non open carry facility it is enough. Motion to add to preamble no guns. Motion withdrawn. Ron K. made motion to post a small sign concerning sign regarding no 30.06 & 30.07 sign. Second David T seconded. 8 in favor – motion not carried. Bill T motioned to put up a "gun free zone sign from staples. Seconded by Eric – approved.
- 2) No discussion
- 3) *Carpet Cleaned – Barbara made a motion to have Clay clean carpets professionally after first of year – Motion passed*
- 4) *Change Wed 8:30 to 8:00 John would like meeting moved to 8. Stacey 2<sup>nd</sup>. Approved*
- 5) *Motion made to have the treasurer, co-treasurer & two lessors as well as group chairperson as signers and checks require two signatures.*

Full names as follows

Treasurer – Michael Miller

Co-Treasurer – Drew Park

Chairperson – Jim Eugley

Mark Meyer – Lessor

Brian Hayes – Lessor

*Approved*

- 6) *Chairperson – Boston Jim nominated no others all approved*  
*Co-Chairperson – Bill G nominated and accepted and approved*  
*Secretary – Kelly R.*  
*Treasurer – Mike M. elected treasurer*  
*Co-treasurer - Drew nominated as assistant treasurer – passed and approved*  
*Intergroup Delegates (2 people) - Jim & Barbara will do delegates*  
*GSR representative – Martin nominated - approved*  
*Alt GSR – Rose Nominated – approved*
- 7) *Bill G made a motion to determine 7<sup>th</sup> tradition every group conscience to be able to possibly increase instead of the set quarterly donation. Mike 2<sup>nd</sup> – Motion passed*
- 8) *Bill Gabel motioned to spend \$1200 of money from last year on Anniversary and the other \$300 to pay for the carpet out of the \$1500 raised at last year's anniversary. Stacey 2<sup>nd</sup> – Approved*
- 9) *Clarify mtg AA non AA – Concern over the Sunday noon 11<sup>th</sup> step meeting. Jim & Jim are going to address*
- 10) *Daniel is going to take over supplies*
- 11) *New person for newcomer packets – part of secretary duties*
- 12) *Bathroom repairs – John James doing it this weekend*
- 13) *Cleaning Crew – not discussed*
- 14) *P11 no discussion*

*Closed @ 9:10 w/ Lord's Prayer*

## CYPRESS GROUP STEERING COMMITTEE

### ELECTIONS DECEMBER 2015

**CHAIR PERSON & CO-CHAIR** - Coordinate activities with other committee officers. Lead group conscience meetings keeping them on target. Knowledgeable about traditions especially Tradition One

**SECRETARY** – Record minutes for group conscience, keep newcomer packets, phone lists and meeting schedules up to date including reporting changes to schedule to intergroup for correct publication on the website. Maintain supply of envelopes for 7<sup>th</sup> tradition baskets. Ensures minutes are up to date in binders

**TREASURER & ASSISTANT TREASURER** – Maintain clear financial records and keeps the group informed about how much money is taken in baskets, donations, et. Keeps records of expenses and pays bills on time. Periodic reporting to group and posts financial statements in binder. Makes contributions to Intergroup, GSO, Area and District as agreed by group.

**GSR** – Represents the group at district meetings and area assemblies. Keep group members informed about general service activities. Keep group informed about GSO activities (ie Box 459)

**INTERGROUP DELEGATE (2 POSITIONS)** – Attends bi-monthly meetings at Intergroup and keeps the group informed about what is happening at the local level.

# DO NOT REMOVE FROM BULLETIN BOARD

Cypress Group

Group Conscience 10/5/15

Call to order 7:45 PM by Jim M

Minutes of August 3, 2015 approved with one correction: "Steering Committee" wording should replace "Executive Committee" wording.

\*Treasurer Report provided by Missy. Bank balance as of end of June: \$32,434.76

Prudent reserve:	\$25,000.00
Building repair at end of lease:	\$ 1,000.00
Group anniversary money remaining:	\$ 1,500.00
Residual balance *	\$ 4,934.76

\*Per Missy expenses and income for August-September were about even, leaving more or less a net change of zero for the balance figures.

GSR: No report from Martin

Intergroup: Jeff reminded the group about the 11/7 Intergroup Workshop on "Starting a new group". Barbara has been asked to present on how the Cypress Group was started. Report accepted

## New Business:

1. Anniversary Committee: Ronnie to chair committee. Motion passed.
2. Reevaluation of GSR donation: Ronnie and Barbara motioned to make a one-time donation of \$4000. Motion passed
3. Bike noise during women's meeting. No discussion
4. Replacing window treatments: Brian will work with Kathy to repair/replace blinds as needed. Motion passed
5. Length of time of information on white board: Sunshine will erase old information at the end of each month. Motion passed
6. 8:00 PM discussion meeting: Amended to 8:30 PM Wednesday meeting. Motion passed to begin meeting on October 14th.
7. 9:00 meeting: No motion
8. Posting directions for making coffee: No motion
9. Building lease for 2016:
  - A. Missy wants to give Jim M contact information to the Landlord as the point of contact for lease negotiations.

Cypress Group

Group Conscience 8/3/2015

Call to order 7:45 PM by Jim M

Treasurer Report provided by Susan. Bank balance as of end of June: \$32,434.76

Prudent reserve: \$25,000.00

Building repair at end of lease: \$ 1,000.00

Group anniversary money remaining: \$ 1,500.00

Residual balance \* \$ 4,934.76

**Action item: Executive Committee will report at next group conscience regarding building lease renewal/parking issues etc.**

GSR: No report

Intergroup: No report

New Business:

1. Reminder that meetings at Cypress should be related to alcoholism. Barbara
2. LGBTQ meetings, no discussion
3. SLAA meetings, no discussion
4. Childcare for weekend meetings, no discussion
5. Birthday night meeting time. Amended motion by Melinda passed, changing time of Birthday meeting from 6:30 PM / 7:30PM to 6:30PM to 8:00PM.
6. Back to Basics, Motion by Dwayne passed to move meeting to 6:30PM on Wednesdays in little room.
7. Greeters, Motion by Rose to have a signup sheet for greeters for the 6:30PM meeting was seconded and passed.
8. New in sobriety meeting, no discussion
9. Information on information board regarding outside events, no discussion
10. Make announcement to "check bulletin board", no discussion
11. Continuing to discuss same issues. Discussion that items discussed over the preceding 6 months will be removed from the agenda.
12. Carpet cleaning tabled due to Barbara reporting that Chris had just cleaned the carpet.
13. Change a/c filters, done by Brian

Meeting adjourned at 8:30 PM, next meeting October 5, 2015 unless interim meeting called.

Respectfully submitted

Mary E.

\*Cypress group is not for profit, bank balance was not on the agenda for group conscience discussion. Item will be placed on group conscience agenda for next meeting.



Cypress Group

Group Conscience 6/1/15

Call to order 7:45 PM by Jim M

Treasurer Report provided by Susan via text from Missy, ""all expenses paid and funds deposited" no further details. Motion made to accept the report and seconded, passed.

GRS report, GSR member to attend meeting at Duncan Road on June 8<sup>th</sup>.

Inner Group report by Jeff, reminder about Inner Group open house on June 6<sup>th</sup>.

All action items in old business have been completed.

Parking issue tabled pending discussions with Landlord.

New business:

Eric requested ACOA meeting approval for Sunday at 7:30 pm beginning June 21, 2015. Approved

Executive Committee will schedule a meeting and report at next group conscience regarding the building lease renewal/parking issues, etc.

Open meeting for Sundays at 1:30 discussed. Brian requested a new open meeting beginning on June 21, 2015. Approved

Motion to move Coke machine by Dwayne K. Motion defeated.

Issue of locking doors, Chairperson to be responsible for locking doors. Mary suggested this be added to the meeting outline guidance to Chairpersons. Approved

Speakers Committee will become a 2 year commitment, brought foreword by Jessica. Approved

Purchase of Big Books. Jim M will pick up books from Inner Group, to be sold for \$11.00.

Fix front door. Missy will discuss with Landlord.

Long discussion on creating a "universal introduction" for Birthday participants on Birthday night to shorten time needed to complete Birthday night. Motion made to ask Birthday Committee to come up with some form of "standardized introduction" for Birthday participants. Approved

Timer at Birthday night. No motion from the floor

Meeting adjourned at 9:05 pm

Next meeting August 3, 2015 at 7:45 pm

Respectfully submitted

Mary E.

Cypress Group  
Group Conscience 4/6/15

Call to order 7:45 PM by Jim M

Treasurer report provided by Missy: First quarter 2015 deposits, \$12,494.01; first quarter expenses, \$10,664.28. Operating balance for first quarter, \$1,829.75. Prudent reserve balance as of March 31, 2015, \$26,704. Motion made by Stacey and seconded by Mary to accept Treasurer's report, carried.

Committee reports:

GSR: No report

Intergroup, Jeff: Open House, June ~~15~~<sup>16</sup> 11AM – 3 PM,

Motion by Jeff for Cypress Group to donate \$200 to Intergroup for Open House via second passing of the basket.

Motion modified by David to place a can in the basket for Intergroup donations allowing for just one basket pass. Modified motion carried.

Old Business:

Banner for outside of building ready to be picked up. Joe S completed the banner as a donation. Jim M will pick up banner and install outside front of building.

Additional 20 chairs will be purchased for the group. Stacey will purchase at Costco and be reimbursed by the group. This issue was actually passed at the January 7<sup>th</sup> Group Conscience meeting.

Harris County Appraisal District issue: To certify non-profit status for the Cypress Group the "articles of incorporation" must include a dissolution statement. Proposed dissolution statement by Missy; "in the event the Cypress Group should dissolve, contents of building will be donated to a charitable organization". This will satisfy Harris County as well as the City of Cypress. Motion made and seconded, carried.

New Business:

Parking problem brought to the floor by Gary. Motion by Gary to spend \$400 for additional parking in lot on the other side of the fence died for lack of a second.

Additional discussion brought up the fact that additional parking behind the building by dumpster was available for our use.

Motion by Donovan and seconded by Brian, carried.

1. Provide a sign indicating "additional parking behind building".
2. Birthday night and Speaker night Committees will be responsible to appoint a committee member to help with parking on those nights.

Lost and found, discussion about creating a "lost and found box" as ~~a central point for objects~~. No definitive resolution. *Red Bucket Mark LOST/Found*

Remind chairperson to read announcements. Brought up by Dwayne via Mary E.

Motion by Stacey add reminder to "read announcements on the board" to the preamble. Seconded by Jessica, carried.

New Alanon meeting 10 AM Fridays (open)

Motion by Heather, seconded by David, carried.

Discuss Back to Basics meeting time and signup. Motion by Mary E to create a signup sheet for interested parties, when 10 people sign up, a start date will be set. Seconded by Jessica, carried.

Karaoke and pizza night. Motion by Donovan for a Friday night (not a speaker night) after 6:30 PM meeting. Seconded by Andy, carried. Scheduling to follow.

Lease discussion: Lease will expire in December 2015. Currently the lease requires a personal endorsement. Stacey moved to table any action and refer to committee. Seconded by Mary, carried.

Men's Alanon meeting Monday nights at 8:00 PM. Motion by Ron, seconded by David, carried.

Chapter nine meeting cancellation, no motions. Meeting has collapsed due to non participation.

Telge Women's AA and Telge Alanon groups requested to use Cypress facilities at 10:00 AM on June 15, 22, 29 and July 6 due to Vacation Bible school. This is an annual request and a donation will be made to Cypress for use of the facilities. Motion by Jamie, seconded Missy, carried.

International convention T-shirts etc, removed from the discussion board.

New Comer's Meeting, discussion tabled.



Frequency of Group Conscience meetings. Jim M made a motion for monthly meetings, died for lack of a second. New motion for meetings bi-monthly was seconded and carried. June 1, 2015 will be next meeting.

Meeting adjourned 9:02 PM

Respectfully submitted

Mary E.

March 5, 2015

Interim Group Conscience.

RE: Memorial Service for Frank O.

Called to order by group President Jim M.

Motion to the Group:

The family of Frank O would like to have a small memorial on Saturday March 7, 2015 to celebrate Frank's life with his friends.

"...could the Cypress group (facility) provide some time on Saturday for an informal memorial?"

Motion to provide a time from 2PM to 3PM on Saturday March 7, 2015 was brought to the floor by Boston Jim and second came from Chris.

Motion carried by the full group.

Cypress Group

Jim M

*By Mary E. Secretary.*

Cypress Group Conscience

1/5/14~~5~~6

Open @ 7:47 with Serenity Prayer

Jim read minutes from last meeting- accepted

Missy presented last quarter treasury report, stating she does not have numbers for month of December, so there is no clear report. The group made money on anniversary celebration and other events. All bills were paid. – accepted

Drew presented GSR report, budget surplus was designated for distribution as follows:

\$420 for Grapevine subscriptions and other literature to prisons

\$1,000 to fund the DCM and Alt-DCM attendance at SWAARSA

\$1,000 to fund workshops in 2015

There are a number of open committee positions as current committee members rotate off:

Grapevine

Cooperation with the Professional Community/Public Information

Correctional Facilities

Treatment Facilities

Archives

Multilingual

Upcoming Event:

53<sup>rd</sup> Annual SETA Convention- accepted **What was accepted**

Jim presented report from intergroup, hospitality room at SETA Convention- accepted

Treasury report reopened: Had to renew insurance policy, had to get a new policy for significantly cheaper. **This is a separate issue new #P** Harris County/CFISD wants to tax the group, even though we are exempt at State and Federal level.- accepted

## Old Business-

Sarah presented exterior signage- a banner to place on the building. Joe offered to make a sign expense free. Decision made on the sign, now need to contact Joe.

## New Business-

### 1. Board Elections

GSR- Martin elected

Alt GSR- Angela voted in and elected

Intergroup Delegates- Jeff and Mohamad elected

Secretary- Mary elected

Co-Treasurer- Susan elected

Co-Chair- Jim elected

Birthday Committee- Spencer, Angela, Sarah, Lilly, Jeff, Andy elected

Speaker Committee- Carrol, Jessica, Doc elected

Cleaning Committee- Angela, Mary, Rose elected

1. Handicapped Parking- eliminated, no representative
2. Buy Box of 12 & 12 books for meetings, need more for the study meetings. Mary motions we take discussion on who bought the books already to a committee in a later meeting. **This motion was removed from consideration. Second perposal** Missy motions we don't buy books, everyone brings their own. Jim seconds motion- accepted.
3. Jessica Presents young people's meeting at 5 pm Saturdays. On birthday night the meeting will be held earlier.- accepted
4. Chairs get refurbished- eliminated, no representative
5. Buy more folding chairs, not enough chairs in the house. Motion to buy 20 more chairs then discuss at next meeting.- accepted.
6. **Discussion on negation for space in Tower Oaks parking lot, Mary will, again, approach the business member of Towers Oaks to see if some consideration can be made. If a positive outcome is reached; Mary will request an interim** Cypress Group Conscience